**AMERICAN LEGION AUXILIARY**

**Department of North Carolina**

**Constitution and Bylaws Report Form**

**Deadlines: Mid Year – 12/15/19 Annual – 04/30/20**

**Mail to:** Beth Whitaker

 82 Deer Acres Drive

 Horse Shoe, NC 28742

 Beth28742@gmail.com

**UNIT NAME AND NUMBER**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISTRICT:** \_\_\_\_\_\_\_\_\_\_  **DIVISION:** \_\_\_\_\_\_\_\_\_\_

PERSON COMPLETETING THE FORM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Has your Unit reviewed your C&B? Yes No

2. Has your Unit updated your Standing Rules? Yes No

3. Has your Unit updated your Unit Policies and Procedures to conform to the National

Organization’s recent update? Yes No

4. Has your Unit had or planned a parliamentary procedure program at a Unit meeting?

Yes No If so , how many attended\_\_\_\_\_\_\_\_

5. What year was your Unit Constitution & Bylaws last revised \_\_\_\_\_\_\_\_\_\_

6. Has Unit done an annual review of your Constitution & Bylaws? Yes No